

Requisition

Supplier: A2MEND
 C/O EXECU CONNECT
 2064 WEST AVENUE J STE 378
 LANCASTER CA 93536
 United States

Phone: (213) 547-2233
email: finance@execuconnect.org

0000026767

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001048486	02/20/2024	1	
Requisition Name: 0001048486			
Requester Kellie Butler			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: KRAVCHUA 20-FEB-2024			

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	PROFESSIONAL REGISTRATION - FLC ATTENDEE 2	1	EA	1,195.00	1,195.00	
2-1	PROFESSIONAL REGISTRATION - FLC ATTENDEE 5	1	EA	1,195.00	1,195.00	
3-1	PROFESSIONAL REGISTRATION - FLC ATTENDEE 3	1	EA	1,195.00	1,195.00	
4-1	PROFESSIONAL REGISTRATION - FLC ATTENDEE 4	1	EA	1,195.00	1,195.00	
5-1	PROFESSIONAL REGISTRATION - FLC ATTENDEE 1	1	EA	1,195.00	1,195.00	
6-1	PROFESSIONAL REGISTRATION - FLC ATTENDEE CALVIN MONROE	1	EA	1,195.00	1,195.00	

7,170.00 Sub-total
 0.00 Est. tax

Total Requisition Amount: 7,170.00

PREPAY ATTACHED INVOICE ADES24--102 & INVOICE ADES24--104
 FOR THE GHANA SUMMIT - CONFERENCE REGISTRATION

- 6 ATTENDEES:
1. VICTOIRE CHOICHEZI (FACULTY)
 2. JENNIFER BLACK (FACULTY)
 3. ELIZABETH SHERRELL-DAVIS (ADJ. FACULTY)
 4. DIANE CARLSON (FACULTY)
 5. ANGELICA PEREZ MORENO (CLASSIFIED STAFF)
 6. CALVIN MONROE (ADMINISTRATIVE LIAISON)

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5200	12	FL.VS.SEAP	64900	00000	570B	7,170.00

Approval Signature	Approval Signature	Approval Signature
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Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: SEAP
Project Grant: 570B
Program Director: Kellie Butler
Program Goal: Student Equity and Achievement

Approval Signature	Approval Signature	Approval Signature
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c/o ExecU Connect
2064 West Avenue J, Suite
378
Lancaster, CA 93536
United States

Invoice

FLC ATTENDEE 1 1

Invoice Number: ADES24--102
Invoice Date: Dec 20, 2023
Reference: 226
Purchase Order Number: Will Provide at a later date

Details	Qty	Net	Tax	Total (USD)
Professional Registration (2, FLC ATTENDEE 2)	1	1,195.00	0.00	1,195.00
Professional Registration (5, FLC ATTENDEE 5)	1	1,195.00	0.00	1,195.00
Professional Registration (3, FLC ATTENDEE 3)	1	1,195.00	0.00	1,195.00
Professional Registration (4, FLC ATTENDEE 4)	1	1,195.00	0.00	1,195.00
Professional Registration	1	1,195.00	0.00	1,195.00
TOTAL:		5,975.00	0.00	5,975.00

Tax Breakdown:

Account Total Paid (USD): 0.00

Account Total Owing (USD): 7,170.00

Total Taxes: 0.00

c/o ExecU Connect
2064 West Avenue J, Suite
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Lancaster, CA 93536
United States

Invoice

FLC ATTENDEE 1 1

Invoice Number: ADES24--104
Invoice Date: Dec 21, 2023
Reference: 226
Purchase Order Number: Will Provide at
a later date

Details	Qty	Net	Tax	Total (USD)
Professional Registration (Monroe, Calvin)	1	1,195.00	0.00	1,195.00
TOTAL:		1,195.00	0.00	1,195.00

Tax Breakdown:

Account Total Paid (USD): 0.00

Account Total Owing (USD): 7,170.00

Total Taxes: 0.00

Kravchuk, Alina

From: Butler, Kellie
Sent: Thursday, February 15, 2024 6:07 PM
To: Black, Jennifer; Carlson, Diane; Chochezi, Victoire; Sherrell-Davis, Elizabeth; Perez, Angelica
Cc: Pimentel, Artemio; Monroe, Calvin; Kravchuk, Alina
Subject: Congratulations-ADES 2024 SUMMIT in Ghana- Response Required by Wednesday, February 21st
Importance: High

Congratulations, you all have been selected to represent Folsom Lake College for the ADES 2024 SUMMIT, "COLONIZATION TO SOVEREIGNTY: The Future of Educating the African Diaspora – 2022-2032" September 25 - October 8, 2024, GHANA, AFRICA.

My office will assist you in this process. The college will cover flight, hotel, any meals not provided by the conference and conference registration. You are responsible for vaccines, visa to Ghana and anything outside of normal conference attendance associated with the ADES Summit. You are required to notify your chair, dean and/or supervisor of your selection for this experience and confirm that there is a plan to provide coverage, if needed, during your absence, September 25 - October 8, 2024.

Please complete the [Google form here](#), to provide us with the information needed to assist with travel and conference registration. **Please complete the Google form by Wednesday, February 21st by 5pm (or sooner) regarding your interest in proceeding with the ADES Summit in Ghana.**

It is important that you understand that if you agree to attend the ADES Summit, you are required to participate in pre-travel preparation for the Summit and post-Summit activities. As mentioned in the interest email, the selected team of proven change agents will be expected to meet monthly for the remainder of the Spring 2024 and during Fall 2024 to identify a multi-year project and goals that will be worked on during the summit and upon your return. You will be part of a joint Flex presentation in Spring 2025 and provide faculty workshops on Black Student Success and discussions regarding how to better support Black students at Folsom Lake College during 2025-2026.

Please contact me or Calvin (copied here) if you have any questions. I look forward to working with you, and I am so excited to assist as you embark on this journey.

Sincerely,
Kellie Butler



Kellie Sims Butler, Ph.D. | Vice President of Student Services | Pronouns: She, Her, Hers
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
916- 608-6653 | ButlerK@flc.losrios.edu | www.flc.losrios.edu

[SCHEDULE A MEETING WITH KELLIE >](#)

Kravchuk, Alina

From: Butler, Kellie
Sent: Thursday, February 15, 2024 6:11 PM
To: Kravchuk, Alina
Cc: Monroe, Calvin
Subject: Ghana Registration

Alina

Will you create travel authorizations for the following and submit invoice for payment? Do you have the invoice or was it sent to me? They have given us an extension to receive payment by Feb. 29th.

I think we can change names of registered attendees so if anyone decides they aren't going we can select a back-up or provide to one of our sister colleges.

Attendees:

1. Victoire Chochezi (faculty)
2. Jennifer Black (faculty)
3. Elizabeth Sherrell-Davis (adj. faculty)
4. Diane Carlson (faculty)
5. Angelica Perez Moreno (classified staff)
6. Calvin Monroe (administrative liaison)



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